

## **Department of Molecular Biology and Genetics**

### **Procedures for Course Recognition**

In line with the IZTECH Undergraduate Education Regulation and the guidance of the Education Committee of the Faculty of Science, the following procedures have been established for the recognition of courses taken by undergraduate students of the Department of Molecular Biology and Genetics.

#### **1. General Principles**

- Course recognition procedures are carried out in full compliance with the IZTECH Undergraduate Education Regulation.
- These procedures cover the main program, minor programs and double major (DM) programs.
- For course recognition requests, students must apply to the Department Chair with a petition stating their justification, together with the course descriptions and credit information.

#### **2. Course Recognition for Compulsory Courses**

- Pursuant to Article 18 of the IZTECH Undergraduate Education Regulation, it is not possible to recognize an equivalent course in place of a compulsory course in which the student has failed. The student is obliged to retake this course until they pass it.
- In the event of force majeure such as a compulsory course not being offered in the semester specified in the curriculum, an equivalent course to be taken in place of this course may be recognized as “equivalent” only if:
  - It shows 80% or higher similarity in terms of content,
  - Its ECTS and credit values are equal to or higher than those of the original course,
  - and provided that it is approved as an “equivalent” course by decision of the Department Board.
- Equivalent courses may be taken within IZTECH or at other universities at the national level. Equivalent courses must be in English.
- In the case of ECTS incompatibility, students are informed in writing that the relevant course may be insufficient for the diploma supplement.

#### **3. Technical Elective Courses**

- For the recognition of technical elective courses in the undergraduate program of the Department of Molecular Biology and Genetics:
  - Students may take elective courses offered outside the department.
  - The list of technical elective courses accepted by the department is published on the department website.
  - Before taking the courses on this list, students are obliged to obtain the approval of their academic advisor.
  - A course that could be considered equivalent to the Research Project course within the Erasmus Learning Mobility program cannot be recognized.

#### **4. Course Recognition in Minor and Double Major Programs**

- Minor and Double Major (DM) programs in the Department of Molecular Biology and Genetics are conducted in accordance with the relevant curricula announced on the department website. Applications for the recognition of courses within DM programs are evaluated and concluded by the relevant Commission.
- In Minor and DM applications, minimizing course conflicts and preventing student grievances are taken as essential principles.