

FACULTY OF SCIENCE ERASMUS IMPLEMENTATION PRINCIPLES

Points to be considered in the preparation of the Faculty of Science Erasmus “Recognition Sheet” and “Proof of Academic Recognition” forms:

- 1) Until the “Recognition Sheet” and “Proof of Academic Recognition” forms to be used in 2025 are revised, the existing forms will continue to be used.
- 2) When filling in the existing forms, attention should be paid to the following points:
 - A) The contents of the paired technical/non-technical courses do not have to be exactly the same; however, it is recommended that the course contents be as similar as possible.
 - B) Courses must be selected so that they correspond to a total of 30 ECTS credits in one semester. When making the matching, the ECTS values of the courses taken from the host institution must not be altered and must be transferred to IZTECH exactly as they are as IZTECH ECTS credits. The ECTS credits of a course taken from the host institution must not be lower than the ECTS credits of the course with which it will be matched at IZTECH. To meet this criterion, several courses taken from outside IZTECH within the scope of Erasmus may be combined and matched with a single course at IZTECH. Similarly, if a course taken from outside IZTECH has sufficient ECTS credits, it may be matched with more than one course at IZTECH.
 - C) If there is any change in the course program after the “Recognition Sheet” has been approved, the “Recognition Sheet” must be promptly revised and approved by the relevant units at IZTECH. Otherwise, during the approval of the “Proof of Academic Recognition” form, the initial “Recognition Sheet” will be taken into account.
 - D) For students who signed their Erasmus agreement before the Spring semester of the 2024–2025 Academic Year, if they do not pass all of the combined courses, the courses they have passed may be matched with appropriate courses, taking Points (A) and (B) into consideration.
 - E) When more than one course taken from the host institution is matched with a single course at IZTECH, in order to be considered successful in the IZTECH course, the student must pass all of the combined courses taken from the host institution. In this case, the student’s grade is determined by taking the weighted average of the grades of the combined courses.
 - F) In both the “Recognition Sheet” and the “Proof of Academic Recognition” forms:
 - i) The ECTS credits of the matched courses at both institutions,
 - ii) The category of the courses (compulsory, technical elective, non-technical elective, non-credit, etc.)

must be clearly indicated.

- G) Together with the “Proof of Academic Recognition” form, the most up-to-date version of the “Recognition Sheet” must also be submitted.
- H) The category (compulsory, technical elective, non-technical elective or non-credit) of the courses to be taken within the scope of Erasmus must be determined in advance by the Department Board and announced on the department website. If deemed appropriate by the department, all Erasmus documents may be reviewed by the Department Board. The Erasmus coordinator must take into consideration the criteria determined by the Department Board.